



Production Manager
Salary Range \$60K - \$75K Year

Job Description:

The Production Mgr. will plan and forecast the production schedule as knowledge of production status develops. This position will also identify any breakdowns in the production flow and ensure that necessary labor, material, and/or support is applied to relieve any bottlenecks prior to them becoming an issue. This individual will ensure the necessary tools, resources, safety supplies, and technical support are available for the production employees. The Production Mgr. will also be responsible for scheduled maintenance for overhead and jib cranes, compressors, forklifts, scissor lifts, etc.

Additional Responsibilities:

- Plans all production assembly, inspections, and test activities for sub-assemblies on a project-by-project basis
- Attend daily meetings to prioritize and plan production activities to maintain on-time delivery of each project
- Troubleshoot production issues relative to the manufactured equipment and maintain minimal downtime
- Work with and guide procurement to ensure lead times are maintained and adjustments of the production schedule are updated and released as necessary
- Provide training of new associates and monitor performance of all production employees
- Lead and participate in any necessary maintenance repairs, i.e.: troubleshoot and correct production problems on a daily basis
- Ability to make logical decisions on own
- Ensure proper staffing is in place for each shift; coordinate with Operations Mgr. for any staffing needs or production scheduling conflicts
- Adhere and enforce company policies
- Communicate with upper management regarding potential quality issues; to include equipment failure, quality control, unplanned downtime, daily production report and inventory loss
- Handle associates' issues including associate relations, payroll, disciplinary action, training, time off, and counseling
- Create and maintain a safe working environment; to include effective housekeeping at all times
- Develop a positive relationship with all department personnel
- Must be able to work (10) hour shifts, for multiple days in a row when necessary



Desired Background/Skills:

- Previous hydraulic / electrical experience
- Excellent organization, time management, and leadership skills
- Must be computer literate; familiar with MS Excel/Word
- Must have a continuous improvement mindset
- Must have a mechanical aptitude
- Solid people skills; works well with others; solid communicator
- Ability to communicate and receive instructions in written and verbal form
- Ability to operate required hand and power tools in order to perform required repairs with necessary optical, auditory, and manual dexterity
- Demonstrated experience in quick decision making and problem-solving environments
- Previous experience in manufacturing, quality, sourcing or operations, management experience
- Be able to lift and carry at least 50 pounds

Education Requirements:

- Bachelor's Degree from an accredited university or college (OR an Associates Degree with at least 2 years of experience in a manufacturing environment OR a High School Diploma / GED with at least 4 years of experience in a manufacturing environment OR 4 years of military experience)

Company benefits upon completion of 90-day probation period:

- Employer paid medical, dental and life insurances
- Employee paid 401K plan available